Charging & Remissions Policy

1 Introduction

1.1 All education during school hours is free. We do not charge for any activity undertaken as part of the National Curriculum.

2 Voluntary contributions

2.1 When organising educational visits which enrich the curriculum and educational experience of the children, the school invites parents to contribute to the cost of the visit. All contributions are voluntary. If we do not receive sufficient voluntary contributions, we may cancel a visit. If a visit goes ahead, it may include children whose parents have not paid any contribution. We do not treat these children differently from any others.

2.2 If a parent wishes their child to take part in an educational visit, or school based activity but is unwilling or unable to make a voluntary contribution, we do allow the child to participate fully in the visit. Sometimes the school pays additional costs in order to support the visit. Parents have a right to know how each visit is funded. The school provides this information on request.

2.3 The following is a list of additional activities organized by the school, which require voluntary contributions from parents. These activities are known as 'optional extras'. This list is not exhaustive:

visits to museums;

sporting activities which require transport expenses;

outdoor adventure activities;

visits to the theatre;

school trips abroad;

musical events.

3 Residential visits

3.1 If the school organises a residential visit in school time or mainly school time, which is to provide education directly related to the National Curriculum, we do not make any charge for the education on such a visit. However, we do make a charge to cover the costs of travel and board and lodging. If a parent is experiencing difficulties they should contact the school.

4 Music tuition

4.1 All children study music as part of the normal school curriculum. We do not charge for this.

5 Extra-curricular Clubs

5.1 The school organises extra-curricular clubs for all children in Key Stages 1 and 2. These take place after school and compliment the National Curriculum. Charges may be made to participate in these clubs. Best value is always sought so provision is at a highly competitive cost.

6 Breakages

6.1 Parents may be asked to pay for the cost of replacing broken windows or damaged equipment where this is as a result of pupils' behaviour.

7 Private Use of School Facilities

7.1 A charge will be made for the private use of school facilities by members of staff, for example, private telephone calls, reprographics and faxes. The scale of charges for such usage will be determined by the Resources Sub-Committee and will be reviewed annually.

To be reviewed every 2 years.

Signed: **(Chair of Governors)**

Date: *18 March 2023*